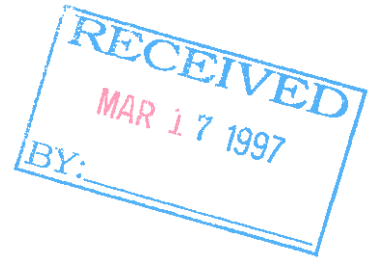


March 11, 1997

Mr. Carl J. Dingaman, Adjutant
William Sparks Chapter #10
Disabled American Veterans
3744 E. Michigan Ave.
Jackson, MI 49202



Dear Mr. Dingaman:

The Constitution and Bylaws for William Sparks Chapter #10, Department of Michigan, is hereby approved as of this date.

A copy of this document is being forwarded to the Department of Michigan and a copy is being retained in our permanent files here at National Headquarters for future reference.

Sincerely,

COPI
EDWARD G. GALIAN
National Judge Advocate

EKG/kgb

Enclosure

c: Department of Michigan ✓

7-00

CONSTITUTION AND BYLAWS

WILLIAM SPARKS CHAPTER #10, INC.
DISABLED AMERICAN VETERANS
JACKSON, MICHIGAN

CONSTITUTION

ARTICLE 1 - NAME :

THE NAME OF THIS CHAPTER SHALL BE WILLIAM SPARKS, CHAPTER NO. 10, INC,
DISABLED AMERICAN VETERANS .

ARTICLE II - PURPOSE :

THE PURPOSE OF THIS CHAPTER IS TO SUPPORT THE PROGRAMS OF THE DISABLED
AMERICAN VETERANS AS DEFINED IN THE NATIONAL CONSTITUTION AND BYLAWS .

ARTICLE III - MEMBERSHIP :

MEMBERSHIP IN THIS CHAPTER SHALL CONFORM WITH REQUIREMENTS AS SET FORTH
IN THE NATIONAL CONSTITUTION AND BYLAWS .

ARTICLE IV - ADMINISTRATION :

SECTION 1) THE ADMINISTRATION OF AFFAIRS OF THIS CHAPTER SHALL BE VESTED
IN THE EXECUTIVE COMMITTEE IN EMERGENCIES ONLY AND ALL OTHER ACTION OF
THE EXECUTIVE COMMITTEE MUST BE RATIFIED BY A SIMPLE MAJORITY VOTE OF THE
CHAPTER .

SECTION 2) THE EXECUTIVE COMMITTEE SHALL BE COMPOSED OF THE COMMANDER
, SENIOR VICE COMMANDER , JUNIOR VICE COMMANDER , AND ALL OTHER ELECTED
CHAPTER OFFICERS .

SECTION 3) AT THE TIME SPECIFIED , THE CHAPTER SHALL ELECT A COMMANDER ,
SENIOR VICE COMMANDER , JUNIOR VICE COMMANDER , TREASURER , AND SUCH
OTHER OFFICERS AS MAY BE NECESSARY TO OPERATE THE CHAPTER .

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ARTICLE V - EXECUTIVE :

THE EXECUTIVE POWER OF THIS CHAPTER SHALL BE VESTED IN THE CHAPTER COMMANDER .

ARTICLE VI - AUXILIARY :

THIS CHAPTER RECOGNIZES A WOMAN'S AUXILIARY , SUBJECT ONLY TO SUCH SUPERVISION AS CONFORMS WITH THE NATIONAL AND STATE DEPARTMENT CONSTITUTION AND BYLAWS OF BOTH ORGANIZATIONS

ARTICLE VII - AMENDMENTS :

THIS CONSTITUTION MAY BE AMENDED AT ANY CHAPTER MEETING BY A TWO-THIRDS MAJORITY VOTE OF THOSE PRESENT AND VOTING , SUBJECT TO APPROVAL OF THE STATE DEPARTMENT AND NATIONAL JUDGE ADVOCATE AND EFFECTIVE ONLY AFTER DATE OF THIS APPROVAL PROVIDED THAT AMENDMENT IS READ AT THREE MEETINGS AND THAT ALL MEMBERS WERE NOTIFIED OF THE PROPOSED CHANGE PRIOR TO EACH OF THREE MEETINGS .

BYLAWS

ARTICLE I - ORGANIZATION :

SECTION 1) GOVERNING BODY OF THIS CHAPTER SHALL BE THE CHAPTER IN SESSION . EXCEPT AS PROVIDED IN THE CONSTITUTION .

SECTION 2) RECORDS OF THE PROCEEDINGS OF THE CHAPTER AND EXECUTIVE COMMITTEE SHALL BE KEPT AND OPEN FOR INSPECTION TO ANY MEMBER IN GOOD STANDING .

ARTICLE II - CHAPTER :

THE CHARTER OF THIS CHAPTER , ISSUED BY THE NATIONAL HEADQUARTERS DEPARTMENT , IS ITS AUTHORITY TO FUNCTION AND SHALL BE DISPLAYED BEHIND THE COMMANDER'S STATION AT ALL REGULAR MEETINGS .

ARTICLE III - EXECUTIVE COMMITTEE :

SECTION 1) THE EXECUTIVE COMMITTEE SHALL BE COMPOSED OF THE COMMANDER , WHO SHALL BE THE PRESIDING OFFICER : SENIOR VICE COMMANDER , JUNIOR VICE COMMANDER , AND ALL OTHER ELECTED CHAPTER OFFICERS .

ARTICLE V - QUALIFICATIONS :

SECTION 1) ANY PERSON WHO IS A MEMBER IN GOOD STANDING SHALL BE ELIGIBLE TO ANY ELECTIVE OR APPOINTIVE OFFICE IN THE CHAPTER .

ARTICLE VI - TENURE OF OFFICE :

SECTION 1) OFFICERS SHALL BE ELECTED ANNUALLY IN MAY .

SECTION 2) ELECTED AND APPOINTED OFFICERS SHALL BE INSTALLED PRIOR TO THE STATE CONVENTION EACH YEAR . THEY SHALL SERVE FOR ONE (1) YEAR OR UNTIL NEWLY ELECTED OR APPOINTED OFFICERS HAVE BEEN INSTALLED , OR UNTIL RELIEVED OF THEIR DUTIES BY DUE PROCESS .

SECTION 3) PARAGRAPH 1) UNEXCUSED ABSENCE OF ANY OFFICER FROM THREE (3) CONSECUTIVE MEETINGS SHALL BE CAUSE FOR REMOVAL , AND THE COMMANDER IS EMPOWERED TO APPOINT A MEMBER TO SERVE THE UNEXPIRED TERM , WITH THE APPROVAL OF THE CHAPTER .

PARAGRAPH 2) IN THE EVENT THE OFFICE OF THE COMMANDER SHALL BE VACATED FOR ANY REASON , THE SENIOR VICE COMMANDER SHALL BE ELECTED TO COMMANDER . JUNIOR VICE COMMANDER TO SENIOR VICE COMMANDER , AND THE VACANCY FILLED AS OUTLINED IN PARAGRAPH # 1 .

SECTION 4) IT SHALL REQUIRE A MAJORITY OF THE VOTES TO ELECT A CANDIDATE FOR ANY OFFICE . IT SHALL REQUIRE A MAJORITY VOTE CAST TO ELECT DELEGATES OR ALTERNATES TO A STATE OR NATIONAL CONVENTION : PROVIDED , HOWEVER , THAT IF THERE ARE LESS DELEGATES AND ALTERNATES THAN THAT NUMBER TO WHICH THE CHAPTER IS ENTITLED . THEN ALL SUCH CANDIDATES NOMINATED FOR DELEGATE OR ALTERNATE SHALL BE DECLARED ELECTED .

ARTICLE VII - MEMBERSHIP :

SECTION 1) APPLICANTS FOR MEMBERSHIP SHALL BE INVESTIGATED BY THE MEMBERSHIP COMMITTEE AND A REPORT MADE TO THE CHAPTER AT THE NEXT REGULAR MEETING .

SECTION 2) THE SAME PROCEDURE SHALL APPLY TO TRANSFERS .

SECTION 3) ONLY MEMBERS IN GOOD STANDING ARE ELIGIBLE TO VOTE ON ANY MOTION OR ELECTION .

SECTION 4) NO APPLICANT SHALL BE DENIED CHAPTER MEMBERSHIP IF HE OR SHE MEETS THE ELIGIBILITY REQUIREMENTS AS SET FORTH IN THE NATIONAL CONSTITUTION AND BYLAWS .

SECTION 5) MEMBERS MAY SECURE A TRANSFER OF MEMBERSHIP UPON THE APPROVAL OF THE CHAPTER

ARTICLE VIII - FINANCES :

SECTION 1) THE TREASURER OR OTHER DESIGNATED OFFICER SHALL DEPOSIT ALL MONIES IN THE NAME OF THE CHAPTER AND SHALL CO-SIGN WITH THE COMMANDER , OR ONE OTHER OFFICER ON ALL ACCOUNT CHECKS .

SECTION 2) THE TREASURER OR OTHER DESIGNATED OFFICER SHALL BE CHARGED WITH HANDLING NORMAL FINANCES IN THE OPERATION OF THE CHAPTER .

SECTION 3) ALL NEW MEMBER HAVE UP TO THREE (3) YEARS TO PAY UP THEIR MEMBERSHIP DUES , IF THIS OBLIGATION IS NOT DONE THEY WILL AUTOMATICALLY BE REMOVED FOR THE MEMBERSHIP ROOSTER .

ARTICLE IX - MEETING :

SECTION 1) CHAPTER MEETINGS SHALL BE HELD AT LEAST ONCE EACH MONTH . MEETING DATES TO BE SET BY MAJORITY VOTE OF THE CHAPTER IN SESSION .

SECTION 2) PLACE AND TIME OF MEETINGS SHALL BE DETERMINED BY THE DESIRES OF THE CHAPTER .

SECTION 3) RULES OF CHAPTER MEETINGS SHALL BE AS FOLLOWS :

RULE 1) A QUORUM SHALL CONSIST OF FIVE (5) MEMBERS IN GOOD STANDING .

RULE 2) ROBERT'S RULES OF ORDER , REVISED , WILL GOVERN EXCEPT AS HEREAFTER SPECIFICALLY STATED .

RULE 3) DISCUSSION OF PERSONAL GRIEVANCES WILL NOT BE IN ORDER ON THE FLOOR UNLESS BROUGHT OUT BY THE GRIEVANCE COMMITTEE .

RULE 4) MATTERS CONCERNING ONE INDIVIDUAL ONLY WITH RESPECT TO HIS OR HER OWN PERSONAL INTEREST , SHALL NOT BE IN ORDER BUT MAYBE TAKEN BEFORE THE PROPER COMMITTEE .

RULE 5) VOTING SHALL BE VIA VOICE UNLESS OTHERWISE REQUESTED BY A MAJORITY VOTE .

RULE 6) COMMANDER SHALL HAVE FULL VOTING RIGHTS AT ALL TIMES .

ARTICLE X - COMMITTEES :

SECTION 1) ALL COMMITTEES WILL MEET AT THE CALL OF THE CHAIRMAN OR THE COMMANDER .

SECTION 2) COMMITTEES SHALL CONSIST OF NOT LESS THEN THREE (3) , AND NO MORE THEN SEVEN (7) MEMBERS (EXCEPT AS OTHERWISE HEREIN PROVIDED)

SECTION 2) MEETINGS OF THE EXECUTIVE COMMITTEE WILL BE CALLED BY THE COMMANDER , OR AT THE REQUEST OF A MAJORITY OF ITS MEMBERS , MADE IN WRITING TO THE COMMANDER .

SECTION 3) APPOINTED OFFICERS , COMMITTEE CHAIRMEN AND LAY MEMBERS MAY ATTEND THE EXECUTIVE COMMITTEE MEETING , BUT WITHOUT THE RIGHT TO VOTE .

SECTION 4) FIVE (5) MEMBERS , IN GOOD STANDING , SHALL CONSTITUTE A QUORUM . (SEE ARTICLE IX , SECT. 3 , RULE # 1))

SECTION 5) THE EXECUTIVE COMMITTEE MAY ACT FOR THE CHAPTER ONLY IN EMERGENCIES AND AT ALL OTHER TIMES , SHALL RECOMMEND COURSES OF ACTION TO THE CHAPTER IN SESSION .

ARTICLE IV - OFFICERS :

SECTION 1 , PARAGRAPH 1) THE CHAPTER SHALL ELECT A COMMANDER , SENIOR VICE COMMANDER , JUNIOR VICE COMMANDER , TREASURER , EXECUTIVE COMMITTEEMAN , AND ALTERNATE EXECUTIVE COMMITTEEMAN , AND SUCH OTHER OFFICERS AS MAY BE NECESSARY TO OPERATE THE CHAPTER . NO MEMBER SHALL HOLD MORE THEN ONE OF THE ABOVE OFFICERS , EXCLUDING THE E.C.S.

PARAGRAPH 2) THE COMMANDER SHALL APPOINT THE ADJUTANT , COMMITTEE CHAIRMEN AND MEMBERS , AND SUCH OTHER OFFICERS AS NECESSARY TO CARRY OUT THE BUSINESS OF THE CHAPTER .

SECTION 2 , PARAGRAPH 1) THE COMMANDER SHALL BE THE PRESIDING OFFICER AND , IN HIS ABSENCE , THE DUTY WILL FALL TO THE NEXT HIGHEST OFFICER IN LINE OF SUCCESSION WHO IS PRESENT . THE TREASURER TO FOLLOW THE JUNIOR VICE COMMANDER .

PARAGRAPH 2) THE COMMANDER SHALL APPOINT A MEMBER TO BE THE MEMBERSHIP CHAIRMAN , WHO , AS SUCH , IS RESPONSIBLE FOR CAMPAIGNS TO INCREASE MEMBERSHIP . ALL OFFICERS SHALL ASSIST THE MEMBERSHIP CHAIRMAN .

PARAGRAPH 3) THE TREASURER , OR OTHER DESIGNATED OFFICER , SHALL KEEP AN ACCURATE RECORD OF ALL MONIES RECEIVED AND DISBURSED AND SHALL DEPOSIT ANY MONIES RECEIVED AS SOON AS POSSIBLE . HE SHALL READ AND DISTRIBUTE FIVE COPIES OF HIS MONTHLY RECEIPTS AND DISBURSEMENTS (TREASURER'S REPORT) TO THE OFFICERS OF THE CHAPTER AT EACH MEETING AND RECORDS SHALL BE OPEN TO ANY MEMBER WHEN A REQUEST IS MADE IN WRITING THROUGH THE EXECUTIVE COMMITTEE . AN ANNUAL FINANCIAL REPORT , AS OF JUNE 30 TH , SHALL BE PREPARED AND SENT TO THE STATE DEPARTMENT AND NATIONAL ADJUTANT NOT LATTER THEN OCTOBER 1 ST. , ANNUALLY

INCLUDING THE CHAIRMAN, AND SHALL BE APPOINTED BY THE COMMANDER WITH APPROVAL OF THE CHAPTER.

SECTION 3) THE CHAPTER COMMANDER SHALL BE A EX-OFFICIO MEMBER OF ALL COMMITTEES.

ARTICLE XI - MISCELLANEOUS :

SECTION 1, PARAGRAPH 1) ALL AMENDMENTS SHALL BE SUBJECT TO APPROVAL OF THE STATE DEPARTMENT AND NATIONAL JUDGE ADVOCATE AND EFFECTIVE ONLY AFTER THE DATE OF SUCH APPROVAL.

PARAGRAPH 2) A COPY OF THIS CONSTITUTION AND BYLAWS SHALL BE PROPERLY AFFIXED TO THE BACK OF THE FRAMED CHARTER TO PREVENT ITS LOSS AND IN ORDER THAT IT MAY ALWAYS BE AVAILABLE FOR REFERENCE.

PARAGRAPH 3) TO THE EXTENT TO WHICH THE PROVISIONS OF THIS CONSTITUTION AND BYLAWS ARE OR MAYBE AT ANY TIME BECOME INCONSISTENT WITH THE PROVISIONS OF THE CONSTITUTION AND BYLAWS AND LAWFUL MANDATES, DECISIONS AND REGULATIONS OF EITHER THE STATE OR NATIONAL DEPARTMENTS, IS NOW IN FORCE OR AS HEREAFTER AMENDED OR ADOPTED, THIS INSTRUMENT SHALL BE DEEMED AMENDED SO AS TO CONFORM THERETO.

SECTION 2) ALL DISCIPLINARY ACTIONS WILL BE HANDLED IN ACCORDANCE WITH ARTICLE XVI OF THE NATIONAL BYLAWS.

CONSTITUTION AND BYLAWS
ATTEST: CHAPTER # 10

ADOPTED AFTER THIS THIRD AND FINAL READING 12th DAY OF FEB, 19 1997

Carl Kingman
CHAPTER ADJUTANT

Kenneth V. McLaugh
CHAPTER COMMANDER

[Signature]
STATE DEPT. JUDGE ADVOCATE

I CERTIFY that the within constitution and/or
NATIONAL JUDGE ADVOCATE of the
National
approv...

DATE Edward S. Galois
3/11/97 DAY National Judge Advocate